

MINUTES OF THE REGULAR MEETING HELD ON
JUNE 21, 2010 AT 4:30 P.M.

The Regular Meeting of the Board of Education of the Mahoning County Career & Technical Center was held in the MCC&TC Restaurant at 7300 North Palmyra Road, Canfield, Ohio.

The President, Attorney McNabb-Welsh, called the meeting to order.

The Pledge of Allegiance was led by Attorney McNabb-Welsh.

The President suggested that we pause for a moment of silence to reflect upon the tasks to be undertaken.

The following members were present for roll call: Mr. Carcelli, Mrs. Dockry, Mr. Medina, Mr. Scarsella, and Attorney McNabb-Welsh.

The following persons were also in attendance: Dr. Roan Craig, Superintendent; Mrs. Jane Hogan, Academic Director; Mr. Blaise Karlovic, Treasurer; Mr. Thomas Kempe, Career Technical Supervisor; Mr. James Kirk, Director of Maintenance; Mrs. Jackie Kuffel, Career Development Supervisor; Mr. William Long, Technology Supervisor; and Ms. Kathryn Schlarb, Supervisor of Adult Education.

A motion was made by Mr. Medina, seconded by Mr. Carcelli, to approve the Agenda of the June 21, 2010, Regular Meeting.

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Mr. Medina, yea; Mr. Scarsella, yea; and Attorney McNabb-Welsh, yea. The President declared the motion carried.

Attorney Engler arrived at 4:40 p.m.

RESOLUTION # 44, 2010

A motion was made by Mr. Medina, seconded by Attorney Engler, to accept and approve the following as presented by the Treasurer:

- Approve the minutes of the Regular Meeting held on May 17, 2010
- Accept the Financial Report for May 2010
- Accept the Investment Report and authorize the Treasurer to invest the moneys as they become available
- Accept the check register and authorize the payment of the bills for the month of May 2010
- Approve the Agreement for Services with the ACCESS Council for the period of July 1, 2010, through June 30, 2011
- Adopt the FY11 Temporary Appropriations by Fund in the amount of \$3,117,767.00
- Approve the modification of the FY10 Appropriations and Amended Certificate of Estimated Resources
- Authorize the following Transfer of Funds and Advancement of Funds:

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT:</u>
General Fund	Construction Fund	\$851,706.44

- Authorize the Treasurer to advertise for bids for paving in the lots and driveways

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Attorney Engler, yea; Mr. Medina, yea; Mr. Scarsella, yea; and Attorney McNabb-Welsh, yea. The President declared the motion carried.

RESOLUTION # 45, 2010

A motion was made by Mrs. Dockry, seconded by Attorney Engler, to approve Ohio School Plan to provide property, fleet, and liability insurance, effective July 1, 2010, through June 30, 2011, at a rate of \$42,453.00.

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Attorney Engler, yea; Mr. Medina, yea; Mr. Scarsella, yea; and Attorney McNabb-Welsh, yea. The President declared the motion carried.

Mr. Hall arrived at 4:50 p.m.

RESOLUTION # 46, 2010

A motion was made by Mr. Medina, seconded by Mrs. Dockry, to approve the following Superintendent's personnel recommendations:

- Award a supplemental contract to Maureen Gasca for Lead Mentor for the 2010-2011 school year
- Approve the extension of Mary Hall's 2010-2011 contract by one hour per day for the purpose of securing substitute teachers
- Approve the employment of Jane Rich as an Administrative Assistant to the Treasurer at a rate of \$26.78 per hour, on an as needed basis, effective July 1, 2010, through June 30, 2011
- Approve extended time for the following staff members for the 2010-2011 school year:

Matt Campbell	10 days (correction from May 17)
Diana Holzer	2 days

- Create a vacancy for a half-time High School Placement Coordinator for the 2010-2011 school year
- Create a vacancy for a 900-hour Adult Education Placement Coordinator for the 2010-2011 school year at an hourly rate of \$25.00

RESOLUTION # 46, 2010 (Con't)

- Approve the following staff member, having earned a Master's Degree, for change in salary classification, effective with the 2010-2011 school year:

<u>Staff Member</u>	<u>From</u>	<u>To</u>
Steve Bennett	Class II	Class IV

- Approve the following staff members, having obtained additional college credit, for module pay:

<u>Staff Member</u>	<u>Modules</u>
Matt Campbell	4
Jeff Eisenbraun	5
Maureen Gasca	2

- Approve the employment of Daniel Whippo as a Student Worker to assist with Summer Camp for a total of 22.5 hours at minimum wage
- Approve the employment of Stacey Sutera as a Science Teacher, effective school year 2010-2011, and that she be placed at Step 1, Class II of the salary schedule, pending documentation
- Approve the employment of the following personnel at the casual rate of \$15.00 per hour to perform services as needed through August 31, 2011:

Mary Beth White	Hospitality
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The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Attorney Engler, yea; Mr. Hall, yea; Mr. Medina, yea; Mr. Scarsella, yea; and Attorney McNabb-Welsh, yea. The President declared the motion carried.

RESOLUTION # 47, 2010

A motion was made by Mrs. Dockry, seconded by Mr. Medina, to approve the following purchase for the 2010-2011 school year:

Replacement Domain and Backup Domain Controllers (Servers) \$15,000.00

RESOLUTION # 47, 2010 (Con't)

Kohut, Mary	GED Proctor
Koontz, R. Jack	ABLE Instructor
Meraglio, Anthony	ABLE Instructor
Mihalopoulos, Mary	ABLE Instructor/TABE Proctor
<u>Education Assistant</u>	
Bellfield, Diane	ABLE Aide

- Approve the following Adult Education short courses and tuitions for the 2010-2011 school year:

Trade and Industry Classes

Basic Blueprint Reading	\$535.00
Electricity I	510.00
Electricity II	510.00
ENERGY	249.00
Hydraulic Boot Camp	849.00
Introduction to Welding	535.00
Manual Machine Shop Basics I	599.00
Manual Machine Shop Basics II	599.00
Residential Carpentry	399.00
Residential Plumbing	399.00
Shop Math	560.00

Human Resource Classes

2010 Current Issues/Trends in HR	\$ 39.00
Advanced Human Resource Certificate	495.00
Customer Focused Management Certificate	195.00
HR Certification Prep/SHRM	995.00
HRD Workshops	99.00
Human Resources Certificate	495.00
Modern Marketing Solutions Certificate	295.00
Supervisory & Leadership Certificate	395.00

Computer Classes

Access 2007 Basic	\$159.00
Become a Windows 7 Power User	60.00
Computer Maintenance	49.00
Ebay	53.00
Google Apps	59.00
Google It	53.00
Intro to Windows Movie Maker	53.00

RESOLUTION # 48, 2010 (Con't)

Adobe InDesign	299.00
Adobe Photoshop	299.00

Computer Keyboarding	165.00
Excel 2007 Beginner	182.00
Excel 2007 Intermediate	182.00
Looking For My Ancestors	88.00
Organizing Your Computer Files	53.00
Overcoming the Fear Factor	53.00
PowerPoint 2007	159.00
Setting Up Your Home Network	185.00
Smell Something Fishy	88.00
Windows 7	165.00
Word 2007 Beginner	182.00
Word 2007 Intermediate	182.00

Public Safety

Firefighter Level 1A	\$289.00
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Special Interest

Appetizers and Hors D'oeuvres	\$ 89.00
Beginning Ballroom Dancing	85.00
Beginning Pencil Drawing	110.00
Beginning Yoga	75.00
Cakes, Cobblers and More	89.00
Card Making	59.00
Clean Eating & Healthy Lifestyles	149.00
Conversational Italian	99.00
Conversational Spanish	125.00
Gourmet Cooking	128.00
Intermediate Photography	110.00
Introduction to Photography	110.00
Learn How to Play Bridge	75.00
Managing Your Money	42.00
Mat Cutting Made Easy	75.00
Pasta	89.00
Public Speaking Technique and Analysis	99.00
Retirement Planning	42.00
Salad and Vegetable Dishes	89.00
Scrapbooking	62.00
Shake It Like It's Hot	48.00
Watercolor	110.00
Women and Investing	42.00
Wood Carving	120.00

RESOLUTION # 48, 2010 (Con't)

Workshops

How I Became a Paid Caregiver	\$99.00
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- Accept the following donations:

<u>Donation accepted for:</u>	<u>Items received:</u>	<u>Donated by:</u>	<u>Value</u>
Medical program	Miscellaneous linens	The Surgery Center of Canfield (Austintown Surgery Center)	\$ 450.00
Medical program	Miscellaneous medical equipment and surgical instruments	Anonymous	5100.00
Medical program	Dressings & bandages	Medline	200.00
Adult Ed foyer	furniture, table, painting	Anonymous	300.00

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Attorney Engler, yea; Mr. Hall, yea; Mr. Medina, yea; Mr. Scarsella, yea; and Attorney McNabb-Welsh, yea. The President declared the motion carried.

RESOLUTION # 49, 2010

A motion was made by Attorney Engler, seconded by Mrs. Dockry, to approve the Revenue Sharing Agreement with Lorain Community College for the 2010-2011 school year.

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Attorney Engler, yea; Mr. Hall, yea; Mr. Medina, yea; Mr. Scarsella, yea; and Attorney McNabb-Welsh, abstain. The President declared the motion carried.

Let the record reflect that Attorney Kathi McNabb-Welsh is a dual member of the MCC&TC Board of Education and the Eastern Gateway Community College Board of Trustees. She will not participate in any discussions involving the business of the two entities together, including abstaining from any and all public votes involving the two.

RESOLUTION # 50, 2010

A motion was made by Mrs. Dockry, seconded by Mr. Hall, to approve the following Superintendent's recommendations:

- Approve a waiver for the test-out option of the Credit Flexibility policy for the 2010-2011 school year to allow time to develop multi-dimensional assessments which align with the new core curriculum standards and career technical standards for the state of Ohio
- Approve the Kevin McKinstry Agency to provide student accident insurance to students for the 2010-2011 school year at no charge to the district
- Approve the revised Cosmetology Course of Study for the 2010-2011 school year
- Approve the basic membership in the Western Reserve Public Media program at a cost of \$100.00
- Approve the Agreement with the Mahoning Unlimited Classroom for online credit recovery classes for the 2010-2011 school year in the amount of \$15,800.00
- Approve the amendment to the 2010-2011 school calendar to include September 7, 2010, as a possible waiver day to provide professional development to MCC&TC teachers in the area of student certifications

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Attorney Engler, yea; Mr. Hall, yea; Mr. Medina, yea; Mr. Scarsella, yea; and Attorney McNabb-Welsh, yea. The President declared the motion carried.

RESOLUTION # 51, 2010

A motion was made by Mrs. Dockry, seconded by Mr. Medina, to accept the first reading of the following new and revised Board of Education Policies in accordance with Policy BF:

Advisory Committees to the Board <u>RESOLUTION # 51, 2010 (Con't)</u>	BCF	Revised
General Advisory Committee to the Board/ Family and Civic Engagement Committee	BCFA/BCFB	New
Food Services Management/Free and Reduced-Price Food Services	EF/EFB	Revised
Food Sale Standards	EFF	Revised

Inoculations of Students Immunizations
Student Safety

JHCB
JHF

Revised
Revised

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Attorney Engler, yea; Mr. Hall, yea; Mr. Medina, yea; Mr. Scarsella, yea; and Attorney McNabb-Welsh, yea. The President declared the motion carried.

RESOLUTION # 52, 2010

A motion was made by Attorney Engler, seconded by Mrs. Dockry, to approve the following professional development activities:

Steve Bennett	June 21-25	Alice 3.0 Workshop Pittsburgh, Pennsylvania Registration, meals & mileage
Jane Hogan	June 22	Personality Disorders meeting Youngstown, Ohio Registration & mileage
Barbara Griffith	June 22	Financial Aid meeting Mt. Vernon, Ohio Meals & mileage
Dan Kibler	July 7-9	Career Technical Assessment in Ag & Industrial Mechanics Columbus, Ohio Lodging, meals & mileage
Linda Tomko	July 12, 13	Quarterly Cosmetology Instructors meeting Grove City, Ohio Lodging, meals & mileage
Blaise Karlovic Jane Hogan Tom Kempe Jackie Kuffel	July 28-30	ACTE All-Ohio Conference Columbus, Ohio Registration, lodging, meals & mileage
Scott Rowe	Sept. 13-17	DME Training Oklahoma City, Oklahoma Registration, lodging, meals & mileage

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Attorney Engler, yea; Mr. Hall, yea; Mr. Medina, yea; Mr. Scarsella, yea; and Attorney McNabb-Welsh, yea. The President declared the motion carried.

The Superintendent discussed the following items: insurance update, Ohio Coalition of Equity and Adequacy, Eastern Gateway Community College Board of Trustees meeting (July 7), upcoming purchases, courtyard, credit flexibility, and construction.

Mrs. Hogan discussed the following items: enrollment, technology integration, special ed/at risk population, improvements, and professional development.

Mr. Kempe discussed the following items: employment skills and employing students.

RESOLUTION # 53, 2010

A motion was made by Attorney Engler, seconded by Mrs. Dockry, to adopt the following resolution:

BE IT RESOLVED, that the Mahoning County Career & Technical Center Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session to discuss employment of personnel.

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Attorney Engler, yea; Mr. Hall, yea; Mr. Medina, yea; Mr. Scarsella, yea; and Attorney McNabb-Welsh, yea. The President declared the motion carried.

The Board recessed into executive session at 6:58 p.m.

The President declared the meeting in open session at 7:30 p.m.

A motion was made by Mrs. Dockry, seconded by Mr. Carcelli, to change the date of the July Board Meeting to July 26, 2010, and to adjourn the meeting at 7:31 p.m.

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Attorney Engler, yea; Mr. Hall, yea; Mr. Medina, yea; Mr. Scarsella, yea; and Attorney McNabb-Welsh, yea. The President declared the motion carried.

The foregoing is a correct record of the proceedings of the Board of Education of the Mahoning County Career & Technical Center held on June 17, 2010.

President

Treasurer