

MINUTES OF THE REGULAR MEETING HELD ON  
AUGUST 15, 2011 AT 4:30 P.M.

The Regular Meeting of the Board of Education of the Mahoning County Career & Technical Center was held in the Board Conference Room at 7300 North Palmyra Road, Canfield, Ohio.

The Vice President, Mr. Medina, called the meeting to order.

Meeting Called  
To Order

The Pledge of Allegiance was led by Mr. Medina.

The Vice President suggested that we pause for a moment of silence to reflect upon the tasks to be undertaken.

The following members were present for roll call: Mr. Carcelli, Mrs. Dockry, Mr. Hall, Attorney McNabb-Welsh, Mr. Scarsella, and Mr. Medina.

Roll Call

The following persons were also in attendance: Dr. Roan Craig, Superintendent; Mrs. Jane Hogan, Academic Director; Mr. Blaise Karlovic, Treasurer/CFO; Mr. Thomas Kempe, Career Technical Supervisor; Mr. James Kirk, Director of Maintenance; Mrs. Jackie Kuffel, Career Development Supervisor; Mr. William Long, Technology Supervisor; Mr. Ralph Sandy, Assistant Principal; Ms. Kathryn Schlarb, Supervisor of Adult Education; Mr. John Zehentbauer, Career Technical Director; Mrs. Noreen Sabo, MCCTCCEA President; Ms. Patti Thorsby, MCCTCEA President; Miss Heather Bionci, Math Teacher candidate; Mrs. Christl DeNiro, Hospitality Instructor candidate; and Mr. Kimo DeNiro.

A motion was made by Attorney McNabb-Welsh, seconded by Mr. Carcelli, to approve the Agenda of the August 15, 2011, Regular Meeting.

Approve  
Agenda

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Mr. Hall, yea; Mr. Scarsella, yea; Attorney McNabb-Welsh, yea; and Mr. Medina, yea. The Vice President declared the motion carried.

RESOLUTION # 64, 2011

A motion was made by Mrs. Dockry, seconded by Attorney McNabb-Welsh, to accept and approve the following as presented by the Treasurer:

- Approve the minutes of the Regular Meeting held on July 18, 2011
- Accept the Financial Report for July 2011
- Accept the Investment Report and authorize the Treasurer to invest the moneys as they become available
- Accept the check register and authorize the payment of the bills for the month of July 2011
- Approve a service agreement with the Mahoning County Educational Service Center for educational aide services during the 2011-2012 school year for the anticipated sum of up to \$500,000.00
- Approve additional educational aide services at a rate not to exceed \$440,000.00 for the 2010-2011 school year
- Approve the establishment of a district Agency Fund 022 for the purpose of accounting for warrant checks that are outstanding for more than one calendar year

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Mr. Hall, yea; Mr. Scarsella, yea; Attorney McNabb-Welsh, yea; and Mr. Medina, yea. The Vice President declared the motion carried.

RESOLUTION # 65, 2011

A motion was made by Mr. Carcelli, seconded by Attorney McNabb-Welsh, to approve the following Superintendent's personnel recommendations:

- Accept, with regret, the resignation of Jonathan Pera, Technology Assistant, effective at the close of the day on July 22, 2011

Treasurer's  
Report

Resignation:  
Jonathan Pera

RESOLUTION # 65, 2011 (Con't)

- Approve the employment of the following teachers and issue one-year limited contracts for the 2011-2012 school year, pending satisfactory BCI/FBI checks, drug test, verifications, and licensure:

Christl DeNiro, Hospitality	Step 1 of BA Teacher Salary Schedule
Heather Bionci, Math	Step 6 of BA+150 Teacher Salary Schedule

Approve  
Employment:  
Christl DeNiro  
Heather Bionci

- Approve supplemental contracts for the following Guidance Counselors for the 2011-2012 school year for additional guidance responsibilities and extended hours beyond the school day:

Susan Harris	5% of MA Base
Deborah Towns	5% of MA Base

Supplemental  
Contracts:  
Guidance  
Counselors

- Approve the compensation of Steve Bennett, IT Instructor, for his conference period for the 2011-2012 school year to teach Computer Literacy classes

Conf. Period  
Compensation

- Approve the employment of the following substitute teacher for the 2011-2012 school year, having completed the MCEC substitute teacher process and pending satisfactory licensure, BCI/FBI check, and drug test:

Cheri Reese

Substitute  
Personnel

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Mr. Hall, yea; Mr. Scarsella, yea; Attorney McNabb-Welsh, yea; and Mr. Medina, yea. The Vice President declared the motion carried.

RESOLUTION # 66, 2011

A motion was made by Mr. Hall, seconded by Mr. Carcelli, to approve the following Superintendent's Adult Education recommendations:

- Approve the employment of the following Adult Education personnel on an hourly, as needed basis for the 2011-2012 school year at the approved hourly rate, pending enrollment and applicable certification and drug and BCI checks:

Adult Ed  
Personnel

RESOLUTION # 66, 2011 (Con't)Career Development Limited Contracts (\$18.25 per hour)

Baum, Kenneth	Certified Industrial Technology
Blevins, Cynthia	Phlebotomy
Brincko, Andrew	Certified Industrial Technology
Dukish, Robert	Certified Industrial Technology
Haley, Kim	Certified Industrial Technology
Hassler, Richard	Certified Industrial Technology
Mihalopoulos, Mary	WIN Workshops (retro to 7/1/11)
Naples, Dennis	Certified Industrial Technology
Phipps, Charles	Certified Industrial Technology
Smith, Charles	Certified Industrial Technology

Certified Hourly Rate Personnel (\$16.75 per hour)Adult Ed  
Personnel

## COMPUTERS:

Cooley, Mark	Computers
DeRienzo, Jeffrey	Computers
Furano, Sandy	Computers
Muraco, Peggy	Computers/COST
Tirado, Jennifer	Workshop

## MEDICAL:

Murray, Luanne	Medical Sub
Perry, Karen	Medical Sub
Richey, Beverley	Phlebotomy Clinical

## HUMAN RESOURCES:

Balentine, Tracie	HRD
Carissimo, Denise	HRD
Craig, Marcie	HRD
Gemmell, Melanie	HRD
Larocca, Suzanne	HRD
Mumford, Kimberley	HRD
Strosnider, Angela	HRD
Weaver, John	HRD

## TRADE &amp; INDUSTRY:

Baum, Kenneth	Machine Shop, Maintenance
Brincko, Andrew	Electricity
Dinobile, Joseph	
Dukish, Robert	Electricity
Haley, Kim	Math
Hassler, Richard	Electronics, PLC
Heslop, Frank	Sub
Macabobby, Robert	Lean
Naples, Dennis	Welding, Blueprint
Phipps, Charles	Machine Trades
Pitzulo, Michael	Carpentry
Smith, Charles	Hydraulics

RESOLUTION # 66, 2011 (Con't)SPECIAL INTEREST:

Clymer, Timothy	Marketing
Dearing, Valerie	Yoga
Foreman, Diane	Picture Matting
Harshman, Marcy	Chic on the Cheap
Hyland, Patrick	Photography
Longo, Maria	Italian Cooking/Baking
Nadosky, Theresa	Clean Eating & Healthy Lifestyles
Veauthier, Sally	How to Play Bridge
Vigliotti, Michael	Art

Adult Ed  
PersonnelSecurity Hourly Rate (\$11.25 per hour)

Luce, Vincent	Security
Newhard, Gary	Security

- Approve the following Adult Education short courses and tuitions for the 2011-2012 school year:

Computer/Cost Classes

Buying and Selling on Ebay--Part One & Two	\$95
Fishy Part 3, You Can Run But You Can't Hide	\$88
Handicapped Etiquette	\$69
How I Became a Paid Caregiver	\$140
How to Create a Website	\$95
IPad for Business	\$55
IPad for Fun	\$55
I See You	\$88
Looking for My Ancestors	\$95
Making Money with Craigslist and More	\$92
Smell Something Fishy - Part One & Two	\$88

Adult Ed  
Short Courses  
& TuitionsMarketing Classes

Basic Business Bookkeeping	\$380
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Medical Classes

Heartsaver First Aid & CPR Course	\$40
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Special Interest Class

Arabic	\$128
Beginning Sign Language	\$128
Chair Yoga	\$69
Chic on The Cheap Decorating	\$89
French	\$140
Italian Cooking	\$95
Italian Baking	\$95
Let's Talk Spanish	\$165

RESOLUTION # 66, 2011 (Con't)

Adult Ed Short Courses & Tuitions	<u>Workshops</u>	
	What Not to Wear	\$35
	Find your Style	\$35
	Dress on a Budget	\$35
	Inner Voices Smart Choices	\$149
	Six Ages of Woman	\$45

- Approve the following Adult Education 2011-2012 calendar:

Adult Ed  
Calendar

Culinary & Restaurant Management

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Mr. Hall, yea; Mr. Scarsella, yea; Attorney McNabb-Welsh, yea; and Mr. Medina, yea. The Vice President declared the motion carried.

RESOLUTION # 67, 2011

A motion was made by Mrs. Dockry, seconded by Attorney McNabb-Welsh, to approve the following professional development activities, as recommended by the Superintendent:

Approve  
Professional  
Development

Rebecca Harris	August 29-Sept. 21	WorkKeys Job Profiling Refresher Canfield, Ohio Registration & mileage
Roan Craig Blaise Karlovic Jane Hogan John Zehentbauer Board Members	Sept. 22 or Oct. 13 or Oct. 27	School Law Update Seminar Canton or Independence or Columbus Registration & mileage
Roan Craig	Oct. 4-5	BASA Fall conference Columbus, Ohio Registration, lodging, meals & mileage
John Zehentbauer	Oct. 26-28	Ohio Career Technical Administrators conference, Dublin, Ohio Registration, lodging, meals & mileage
	March 5-7, 2012	Ohio Economic Summit Columbus, Ohio Registration, lodging, meals & mileage

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Mr. Hall, yea; Mr. Scarsella, yea; Attorney McNabb-Welsh, yea; and Mr. Medina, yea. The Vice President declared the motion carried.

RESOLUTION # 68, 2011

A motion was made by Mr. Hall, seconded by Mr. Carcelli, to approve the following Superintendent's recommendations:

- Approve the agreement with the Ohio School Boards Association to provide web based policy services at a cost of \$1,500.00 for the 2011-2012 school year
- Approve the renewal of the membership with the Ohio Coalition for Equity and Adequacy and the payment of the annual dues of \$367.00

OSBA Policy  
ServicesOhio Coalition  
for Equity  
and Adequacy

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Mr. Hall, yea; Mr. Scarsella, yea; Attorney McNabb-Welsh, yea; and Mr. Medina, yea. The Vice President declared the motion carried.

Attorney Engler arrived at 4:47 p.m.

RESOLUTION # 69, 2011

A motion was made by Mr. Medina, seconded by Mrs. Dockry to approve the MCCTC Plan for Online Calamity Days for the 2011-2012 school year, as recommended by the Superintendent.

Online  
Calamity  
Days

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Mr. Hall, yea; Mr. Medina, yea; Mr. Scarsella, yea; Attorney McNabb-Welsh, yea; and Attorney Engler, yea. The President declared the motion carried.

The Superintendent discussed the following items: insurance update, review of Board Policy, Junior Orientation and Open House (Thursday, August 25, 7-9 p.m.), opening day inservice (August 29-30, 8 a.m. – 3 p.m.)

Mrs. Hogan discussed the following items: updated enrollment for the 2011-2012 school year and special education population.

Ms. Schlarb discussed the following item: end of the fiscal year report.

Mrs. Kuffel discussed the following items: social media advertising and the introduction of a cellular application available for the Apple and Android market.

A motion was made by Mr. Medina, seconded by Mr. Carcelli, to adjourn the meeting at 5:33 p.m.

The vote was as follows: Mr. Carcelli, yea; Mrs. Dockry, yea; Mr. Hall, yea; Mr. Medina, yea; Mr. Scarsella, yea; Attorney McNabb-Welsh, yea; and Attorney Engler, yea. The President declared the motion carried.

The foregoing is a correct record of the proceedings of the Board of Education of the Mahoning County Career & Technical Center held on August 15, 2011.

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President

\_\_\_\_\_  
Treasurer

Adjourn  
Meeting